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## **Trent Valley Gliding Club Health and Safety Policy**

### **Policy statement**

The health, safety and welfare of club members, visiting public and others who use Kirton Airfield is a priority for the TVGC Committee. The legal, moral and financial benefits of good health and safety management are recognised by the TVGC Committee who receive a monthly report from the Director responsible for health and safety management,

The Club Chairman provides leadership in health and safety by ensuring that it remains a strategic priority and by participating in the annual risk assessment process.

Health and safety is managed according to the principles outlined in HSG 65.

### **Risk Assessment Process**

#### Flight Risk

Responsibility for managing risks directly associated with flying / gliding lies with the Chief Flying Instructor. Flying is managed according to BGA regulation and guidelines and these procedures are detailed in the TVGC Airfield Manual. All members are required to read the manual annually and sign that they have done so.

All solo pilots are required to undergo an annual assessment of competence as proposed by the CFI and approved by the Committee. All instructors are subject to the BGA instructor standardisation process and instruction is carried out in accordance with the BGA Instructors Manual.

#### Ground Risk

Responsibility for managing the ground risk lies with the TVGC Safety Officer. Ground risk is managed by risk assessment carried out by a competent person. In this context a competent person is an officer of the club who has been trained in health and safety management and is a current solo glider pilot.

The risk assessment process in use is a 5x5 matrix system developed by Humberside Fire and Rescue Service. All significant risks are assessed and appropriate control measures applied. Any risk scoring greater than 10 is regarded as unacceptable and additional control measures are put in place to reduce the risk.

The risk assessment is updated as new risks emerge and is reviewed annually in January. The risk assessment can be found in the Airfield Manual and all members are required to read and sign the manual each year.

Trent Valley Gliding Club has a good safety record but this leaves no room for complacency. All members are reminded that they have a responsibility to promote good health and safety practice and to contact any member of the TVGC Committee should they have any concerns.

***Approved and adopted by the Board, 30<sup>th</sup> May 2017.***

***Reviewed: 1<sup>st</sup> November 2017 (no changes).***